

## Petty Cash Account

Date:	01/08/2020		Ref. No.	08/2020
Account Holder	The Secretary		Section	
Transaction	Payee	Description	Account	€
Ref. No.			Number	
1	Falzon Service Station	Purchase of fuel for LCs vehicle		20.00
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
(Transaction receipts attached) Total Paid in ( receipts attached)				20.00

Balance

20.00

Received HSBC Cheque No 10763

20.00

Signed

IFFIRMAT

Etienne Montfort

(Account holder)

15/10/2020

(Date)

Verified

\_\_\_\_\_  
(Account holder)

\_\_\_\_\_  
(Date)

Posted to  
Ledger by:

\_\_\_\_\_  
(Account holder)

\_\_\_\_\_  
(Date)